

Call 2019 Higher education student and staff mobility between Programme and Partner Countries (KA107)

DISCLAIMER

This document represents a sample of an application form. It must not be used for real applications to a National Agency.

Please also note that the sections and questions presented below may ultimately differ from the electronic application form made available to applicant organisations.

We strongly advice check the questions carefully when filling in real application.

Erasmus+ Applications

Call 2019 Round 1 KA1 - Learning Mobility of Individuals
KA107 - Higher education student and staff mobility between Programme and Partner Countries
FormId KA107-C0F5AFD9 Deadline (Brussels Time) 01/12/2019 12:00:00

Context

Project Start Date (dd-mm-yyyy) Project Total Duration Project End Date (dd-mm-yyyy)

National Agency of the Applicant Organisation Language used to fill in the form

For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

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by V...

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Call 2019 Higher education student and staff mobility between Programme and Partner Countries (KA107)

The screenshot displays the Erasmus+ Applications web interface. On the left is a dark sidebar with a navigation menu containing: Context, Applicant Organisation (highlighted in yellow), Partner Countries, Budget Summary, Annexes, Checklist, Guidelines, Notifications, Sharing, and Submission History. The main content area has a blue header with the Erasmus+ logo and the text 'Erasmus+ Applications'. Below the header, the page title is 'Call 2019 Round 1 KA1 - Learning Mobility of Individuals KA107 - Higher education student and staff mobility between Programme and Partner Countries Formid KA107-C0F5AFD9 Deadline (Brussels Time) 01/12/2019 12:00:00'. The 'Applicant Organisation' section includes a dropdown menu for 'Are you applying on behalf of a mobility consortium?'. Below this is a note about the PIC code: 'Please note that the PIC code is a unique identifier for the organisation within the whole Erasmus+ Programme. It should be requested only once per organisation and used in all applications for all Erasmus+ actions and calls. Organisations that have previously registered for a PIC should not register again. If an organisation needs to change some of the information linked to the PIC, this can be done through the Participant Portal. <http://ec.europa.eu/education/participants/portal/desktop/en/home.html>'. A table with columns 'PIC', 'Legal Name', and 'Country' is shown, with a red warning icon and the text 'Please enter a PIC...' in the first row. A green footer bar at the bottom left indicates 'Saved (Local Time) 07 Nov 2018 09:27:15'. A large 'Sample' watermark is overlaid diagonally across the page.

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Partner Countries

Budget Summary

Annexes

Checklist

Guidelines

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Partner Countries

No	Country	Number of Organisations
1	1


ADD PARTNER COUNTRY

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Sample

- ▲ Context
- ▲ Applicant Organisation
- ▲ Partner Countries
- ▲ Budget Summary
- ▲ Annexes
- ▲ Checklist

- Guidelines
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Partner Countries / Partner Country Details | ▲ Institutions | ▲ Main Activities | ▲ Quality Questions

Partner Country Details

Partner Country

Institutions

Provide a list of the higher education institutions from the Partner country indicating their corresponding PIC if one exists. To look for the PIC (Participant Identification Code) of registered organisations please visit the Participant Portal: <https://ec.europa.eu/research/participants/portal/desktop/en/organisations/register.html>

▲ The field of Legal Name must be completed with the name of the Partner Country Higher Education Institution and the email address of the contact person (the PIC is not mandatory). If you wish to leave them empty because you only plan to work with non-academic partners in this country, please write "not applicable" in the field for the institution's name and provide your own email address.

Id	PIC	Legal Name	Email
1	▲ <input style="width: 80%; border: 1px solid #ccc;" type="text"/>		

ADD

Are you going to work with Non-academic partners?

Sample

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Main Activities

Please enter the different outgoing and incoming mobility activities for the Partner Country. Be aware that each mobility project per Partner Country will be assessed separately. According to the [Programme Guide](#) short, first and second cycle outgoing student mobility (for studies and/or traineeships) to countries in [regions 6, 7, 8, 9, 10 and 11](#) are not eligible.

Please enter the different mobility activities you intend to implement in your project

Id		Activity type	Total N° of Flows	Total N° of Participants	Total Budget
A1	▲	1	EUR	☰

ADD ACTIVITY

Quality Questions

Please answer the following quality questions for the Partner Country. Your answer to each question should refer to your higher education institution and your partners in the Programme and Partner Country. It is important that you avoid any repetition. If the answers given for your higher education institution are the same for each Partner Country, please answer them only once, and refer to your answer throughout. Finally, we advise you to consult the 'Handbook for Higher Education Institutions': http://ec.europa.eu/programmes/erasmus-plus/opportunities/organisations/learning-mobility/higher-education_en

Relevance of the strategy

Explain why the planned mobility project is relevant to the internationalisation strategy of the higher education institutions involved (both in the Programme and Partner Country). Justify the proposed type(s) of mobility (students for studies/ students for traineeships/ staff for teaching/ staff for training).

0/7000

Sample

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Thematic focus of the partnership

You may select a maximum of 3 subject areas that are relevant to your project with this Partner Country.

Select Subject... ▼

Quality of the cooperation arrangements

Detail your previous experience of similar projects with higher education institutions in this Partner Country, if any, and explain how, for the planned mobility project, responsibilities, roles and tasks will be defined in the Inter-institutional Agreement. If applicable, provide as well the available information on your previous experience and planned cooperation arrangements with receiving organisations for traineeships in your country and in this Partner Country.

0/7000

Quality of project design and implementation

Present the different phases of the mobility project and summarise what partner organisations plan in terms of selection of participants, the support provided to them and the recognition of their mobility period (in particular in the Partner Country). Bear in mind that certain flows may not be eligible.
Please consult the Programme Guide: https://ec.europa.eu/programmes/erasmus-plus/resources_en and your National Agency's website: <https://ec.europa.eu/programmes/erasmus-plus/contact> to know which limitations apply.

0/7000

Impact and dissemination

Explain the desired impact of the mobility project on participants, beneficiaries, partner organisations and at local, regional and national levels. Describe the measures which will be taken to disseminate the results of the mobility project at faculty and institution levels, and beyond where applicable, in both the Programme and Partner Countries.

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Partner Countries / Partner Country / Main Activities / Activity Details | ▲ Activity Details | ■ Total Activity Budget

Activity A1

Activity type

Flows

Flow No	Incoming / Outgoing	Total Duration Excluding Travel (days)	Total Duration Including Travel (days)	Total No. of Participants
1	▲	0	0	0
Total		0	0	0

ADD

Total Activity Budget

Budget Items	Grant

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Sample

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Annexes

The maximum number of all attachments is 10 and the maximum total size is 10240 KB.

Please download the Declaration of Honour, print it, have it signed by the legal representative and attach. [DECLARATION OF HONOUR](#)

File Name	File Size (KB)
⚠ Declaration of Honour is required.	

[ADD DECLARATION OF HONOUR](#)

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details [here](#).

File Name	File Size (KB)
Total Size (KB)	0

[ADD FILE](#)

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Sample

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Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established.
Currently selected NA is:
- Partner higher education institutions are recognised by the competent authorities in their countries.

Please also keep in mind the following:

You may submit only one application form for all your mobility activities between Programme and Partner Countries as individual HEI. If you submit more than one as individual HEI, please note that only the last one sent within the deadline will be processed.

Data protection notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. http://ec.europa.eu/programmes/erasmus-plus/documents/eplink-eforms-privacy_en.htm

- I agree with the Specific Privacy Statement on Data Protection

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