

Mobility Tool+

Gebruikerstraining KA1

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Wat bespreken we **niet** in dit Webinar over de Mobility Tool+?

De basisinformatie:

- ◆ Verplichting van het gebruik van deze Tool voor uw Toegekende Erasmus+ Project
- ◆ Beheer van projectmanagement
- ◆ Inzicht in vragenlijsten van de deelnemers
- ◆ Maken van reports
- ◆ Wat er allemaal ingevuld moet worden

Wat bespreken we **wel** in dit Webinar over de Mobility Tool+?

De veel gestelde vragen over het gebruik van de tool

Organisation Details



values cannot be saved

PIC Organisation

Non-PIC Organisation

PIC

Check PIC

value required

Organisation ID

Number of employees below 250?

Legal Name

Business Name

Full legal name (National Language)

National ID (if applicable)

Acronym

Department

Type of Organisation

VAT

Organisation role

Public Body

Non-profit

Address and contact information

Legal Address

Country

Region

P.O. Box

Post Code

CEDEX

Create Mobility

Mobility ID
34978-MOB-00001

Activity Type
[Empty dropdown menu]
value required

Participant First Name
[Empty text field]
value required

Participant Last Name
[Empty text field]
value required

Participant Email
[Empty text field]
value required

Participant Gender
Female | Male | Undefined
value required

Project Duration 01/09/2017 31/08/2019

Start Date
11/10/2017 [Calendar icon]

End Date
12/10/2017 [Calendar icon]

Receiving Country
[Empty dropdown menu]
value required

Main Work Language
[Empty dropdown menu]
value required

after save [create new](#) [continue updating](#) [back to the list](#)

values cannot be saved

VET-CHARTER-SCHOOL : VET learners traineeships in vocational institutes abroad

VET-CHARTER-COMP : VET learners traineeships in companies abroad

VET-CHARTER-TAA : Teaching/training assignments abroad

VET-CHARTER-STA : Staff training abroad

MOBILITY

Activity Type

VET-CHARTER-COMP : VET learners traine ▾

Long-term Activity

📄 Mobility saved 6 minutes ago

Save

HISTORY INFORMATION

Created on 11/10/2017 10:17:31 by Anita VAN DOORN

Updated on 11/10/2017 10:17:31 by Anita VAN DOORN

Mobility ID

34978-MOB-00001

Force Majeure ?

PARTICIPANT

Participant Data

Participant Report ✕

Certifications (0 max. 3)

Participant Data

Participant Report ✕

Certifications (0 max. 3)

Participant ID

x

Participant First Name

proef

Participant Last Name

Persoon

Participant Email

proef@persoon.nl

Date of Birth (dd/mm/yyyy)

04/08/1997

Age 20



Participant Gender

Female

Male

Undefined

Nationality

Netherlands

Field of Education

0119 : Education, not elsewhere class

Level of Education

ISCED-2 : Lower secondary education

Native Speaker Or Duly Justified E

- ISCED-2 : Lower secondary education
- ISCED-3 : Upper secondary education
- ISCED-4 : Post-secondary non-tertiary education
- ISCED-5 : Short-cycle within the first cycle / Short-cycle tertiary education (EQF-5)
- ISCED-6 : First cycle / Bachelor's or equivalent level (EQF-6)
- ISCED-7 : Second cycle / Master's or equivalent level (EQF-7)
- ISCED-8 : Third cycle / Doctoral or equivalent level (EQF-8)
- ISCED-9 : Not elsewhere classified

Max selection 3

Main Instruction/Work/Volunteering Language

ES : Spanish

Other Used Languages

Accompanying Person

Participant With Special Needs

Participant With Fewer Opportunities?

Apprentice

Recent Graduate

Participant Data

Participant Report 

Certifications (0 max. 3)

 create new

Certifying Organisation

Certification Type

Please enter any additional comments you might have regarding recognition and certification of the participant. In case no recognition or certification was provided, please explain why.

value required

Sending Organisation 

select organisation create

value required

Sending Country

value required

Sending City

value required

Receiving Organisation 

select organisation create

value required

Receiving Country

value required

Receiving City

value required

Distance Band [Link to distance calculator](#)

- 0 - 9 km
- 10 - 99 km
- 100 - 499 km
- 500 - 1999 km
- 2000 - 2999 km
- 3000 - 3999 km
- 4000 - 7999 km
- 8000 - 19999 km

receiving organisations

Travel distances	Amount
Between 10 and 99 KM:	20 EUR per participant
Between 100 and 499 KM:	180 EUR per participant
Between 500 and 1999 KM:	275 EUR per participant
Between 2000 and 2999 KM:	360 EUR per participant
Between 3000 and 3999 KM:	530 EUR per participant
Between 4000 and 7999 KM:	820 EUR per participant
8000 KM or more:	1300 EUR per participant

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Distance calculator

The distance calculator **is designed for organisations** taking part in the Erasmus+ Programme to calculate travel distances for grant support to individuals.

For grant support to travel costs in the Erasmus+ Programme, travel distances must be calculated using the distance calculator provided below.

Based on the distance expressed in km, the corresponding distance band must be chosen in the application and report forms.

The tool is **not designed for individuals** to determine how much they should receive in funding; these amounts are dependent on various factors, including administrative costs incurred by participating organisations and the National Agencies.

Instructions

In order to use the calculator, you should:

1. Begin typing a location in the "From:" box
when provided with the list of locations, click on the correct one.
2. Repeat the procedure for the "To:" box.
3. Click "Calculate" to obtain the distance, **provided in kilometres**.

If you do not click on an option in the "From" and "To" boxes, no result will be displayed.

If you receive a distance of NaN, please refresh your page and follow the instructions above.

From:

To:

[Calculate](#)

Distance: **1428.82** km.

DURATION

Project Duration

01/09/2017

31/08/2019

Start Date

11/10/2017



End Date

03/03/2018



Duration Calculated (days)

10 - 366

144

Interruption Duration (days)

0

Duration of Mobility Period (days)

144

Travel Days (max. 2)

0

Non-Funded Duration (days)

0

Funded Duration (days)

144

Funded Duration (full months)

4

Funded Duration (extra days)

24



BUDGET

Zero Grant

INDIVIDUAL SUPPORT

EU Individual Support - Grant Not Required

EU Individual Support

3,308.00 €

TRAVEL GRANT

EU Travel Grant - Grant Not Required

EU Travel Grant

275.00 €

No. of Expensive Domestic Travels

0

Top-up for "Expensive Domestic Travel Cost"?

180.00 €

Total Top-up for "Expensive Domestic Travel Cost"

0.00 €

Total EU Travel Grant

275.00 €

TOTAL CALCULATIONS

Exceptional Costs

0.00 €

EU Mobility Total Grant (calculated)

3,583.00 €

Additional Non-EU Grant

0.00 €

BUDGET

Zero Grant

INDIVIDUAL SUPPORT

EU Individual Support - Grant Not Required

EU Individual Support

3,308.00 €

TRAVEL GRANT

EU Travel Grant - Grant Not Required

EU Travel Grant

275.00 €

No. of Expensive Domestic Travels

1 ▼

Top-up for "Expensive Domestic Travel Cost"?

180.00 €

Total Top-up for "Expensive Domestic Travel Cost"

180.00 €

Total EU Travel Grant

455.00 €

Please explain the nature of the expensive domestic travel costs

|

value required

TOTAL CALCULATIONS

MOBILITY COMMENTS

Overall Comments

Als je minder dan de calculated grant uitbetaalt aan de deelnemer kun je hier de het bedrag invullen wat je werkelijk hebt uitbetaald. Dit is dan ook zichtbaar in een export van alle mobiliteiten.

Deelnemer - Participant report

- ◆ Link word verzonden per email op de laatste dag van de mobiliteit zoals ingevuld in Mobility Tool+
- ◆ Participant report geheel invullen en submitten
- ◆ *Indien keuze van de school uitprinten en ondertekenen*
- ◆ Vertaling deelnemers en lege voorbeelden beschikbaar op onze website

- ◆ Let op:
 - Email is automatisch gegenereerd, dus kan in de spam terecht komen
 - Gebruik de laatste versie van Adobe Reader
 - Opnieuw (handmatig) verzenden is mogelijk
 - De statuswijziging van 'REQUESTED' naar 'SUBMITTED' kan 24 uur duren

PARTICIPANT

Participant Data

Participant Report ✓

Certifications (1 max. 3)

REQUEST ID 2155580

DATE	ACTION
20/09/2017 16:35:01	Manual Reminder Sent By Joost GEERSE (beneficiary) To pieterjanbroers@hotmail.com
20/09/2017 16:33:09	Manual Reminder ready to be sent By Joost GEERSE (beneficiary) To pieterjanbroers@hotmail.com
12/09/2017 06:01:36	Automatic Reminder Sent To pieterjanbroers@hotmail.com
12/09/2017 06:00:32	Automatic Reminder ready to be sent To pieterjanbroers@hotmail.com
28/08/2017 01:43:08	Automatic Invitation Sent To pieterjanbroers@hotmail.com
28/08/2017 01:41:53	Automatic Invitation ready to be sent To pieterjanbroers@hotmail.com
28/08/2017 01:41:53	Survey Prefilled
28/08/2017 00:21:45	Prefilling

Re-Send

Budget

[Export PDF](#)

Nothing to save

	Approved Budget (by National Agency)	Current Budget (in Mobility Tool)	% Current/Approved budget
Total Project	59.982,00 €	3.583,00 €	5,97 %
Organisational Support			
No. of Participants (excluding acc. persons) : 1	5.250,00 €	<input type="text" value="0"/> <small>350,00 €</small>	0,00 %
Exceptional costs - Guarantee	0,00 €	<input type="text" value="0"/>	
Activity Type			
VET-CHARTER-COMP : VET learners traineeships in companies abroad	50.462,00 €	<input type="text" value="3.583,00 €"/> <small>3.583,00 €</small>	7,10 %
Total EU Travel Grant	2.930,00 €	275,00 €	9,39 %
EU Individual Support	47.532,00 €	3.308,00 €	6,96 %
EU Special Needs Support	0,00 €	0,00 €	0,00 %
Exceptional Costs	0,00 €	0,00 €	0,00 %

5000 characters left

Vergoeding Organisation Support

- ◆ Voor de eerste 100 deelnemers: € 350,00
- ◆ Voor boven de 100 deelnemers: € 200,00
- ◆ Begeleiders zijn geen deelnemers dus hiervoor geen Organisation Support
- ◆ Maximale bedrag zie contract en blauwveld boven invulveld
- ◆ niet ingevuld bij indiening Eindrapportage = geen recht op Organisation Support

European Commission
Mobility tool NL01 National Agency Erasmus+

Project 2016-1-NL01-KA10X-XXXXXX

Details Dashboard Organisations Contacts Mobilities Mobility Import - Export Budget Reports

Final Beneficiary Report

Generate Beneficiary Report

Please click on this button to generate a new Beneficiary Report

Generate Beneficiary Report

- ◆ Klik op 'Generate Beneficiary Report'-knop
- ◆ Final Report maken en submitten
 - Declaration of Honor ondertekend als bijlage toevoegen
- ◆ Report status check
- ◆ Timeline

- ◆ Interim nog niet mogelijk via MT+ komt binnen kort

Beschikbare documenten

www.erasmusplus.nl – [Mobility Tool](#)

Mobility Tool+ - homepage - [Guide for beneficiaries](#)

NA medewerker

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