ECHE Principles in Practice

NA Meeting Bologna & the Erasmus+ Charter Tuesday 29 May, 2018 Evelien Renders & Marijke Delemarre, International Office



Why this workshop?

- Erasmus Charter for Higher
 Education = Quality framework
- All NL Higher Education Institutions (HEI's) work with Erasmus
- Not only for Erasmus+ but for all international mobility
- Your experiences in international mobility are valuable



ERASMUS CHARTER FOR HIGHER EDUCATION 2014-2020

The European Commission hereby awards this Charter to:

RADBOUD UNIVERSITY

The Institution undertakes to respect the following principles:

- Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.
- * Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system). Ensure the inclusion of satisfactorily completed study and / or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent)
- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

The Institution further undertakes to:

- When Participating in Mobility Activities -

Before Mobility

- Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- * Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.
- Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.
- + Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
- * Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
- + Provide guidance to incoming mobile participants in finding accommodation.

During Mobility

- * Ensure equal academic treatment and services for home students and staff and incoming mobile participants.
- Integrate incoming mobile participants into the Institution's everyday life.
- + Have in place appropriate mentoring and support arrangements for mobile participants.
- + Provide appropriate linguistic support to incoming mobile participants.

ter Mobility

- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.
- Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their
 experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

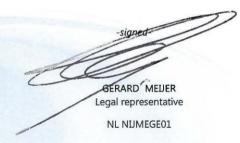
- When Participating in European and International Cooperation Projects -

- + Ensure that cooperation leads to sustainable and balanced outcomes for all partners.
- + Provide relevant support to staff and students participating in these activities.
- * Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

- For the Purposes of Visibility -

- * Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website.
- + Promote consistently activities supported by the Programme, along with their results.

On behalf of the Institution, I recognise that implementation of the Charter will be monitored and that violation of any of the above principles and commitments may lead to its withdrawal by the European Commission.





What we did

- 2 weeks ago during ISTW session with international partners to discuss and collect good practises
- Result: a document to be completed & shared within the group
- Future: to be discussed with NA.
 - Anonimized document to be completed & consulted by anyone interested, e.g. via EACEA website



20180515 Discussion on Erasmus-159974



20180515 Discussion on Erasmus-159981





20180515 Discussion on Erasmus-159976



20180515 Discussion on Erasmus-159984





20180515 Discussion on Erasmus-159979



20180515 Discussion on Erasmus-159987





20180515 Discussion on Erasmus-150020



20180515 Discussion on Erasmus-150034





20180515 Discussion on Erasmus-150022



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20180515 Discussion on Erasmus-150039





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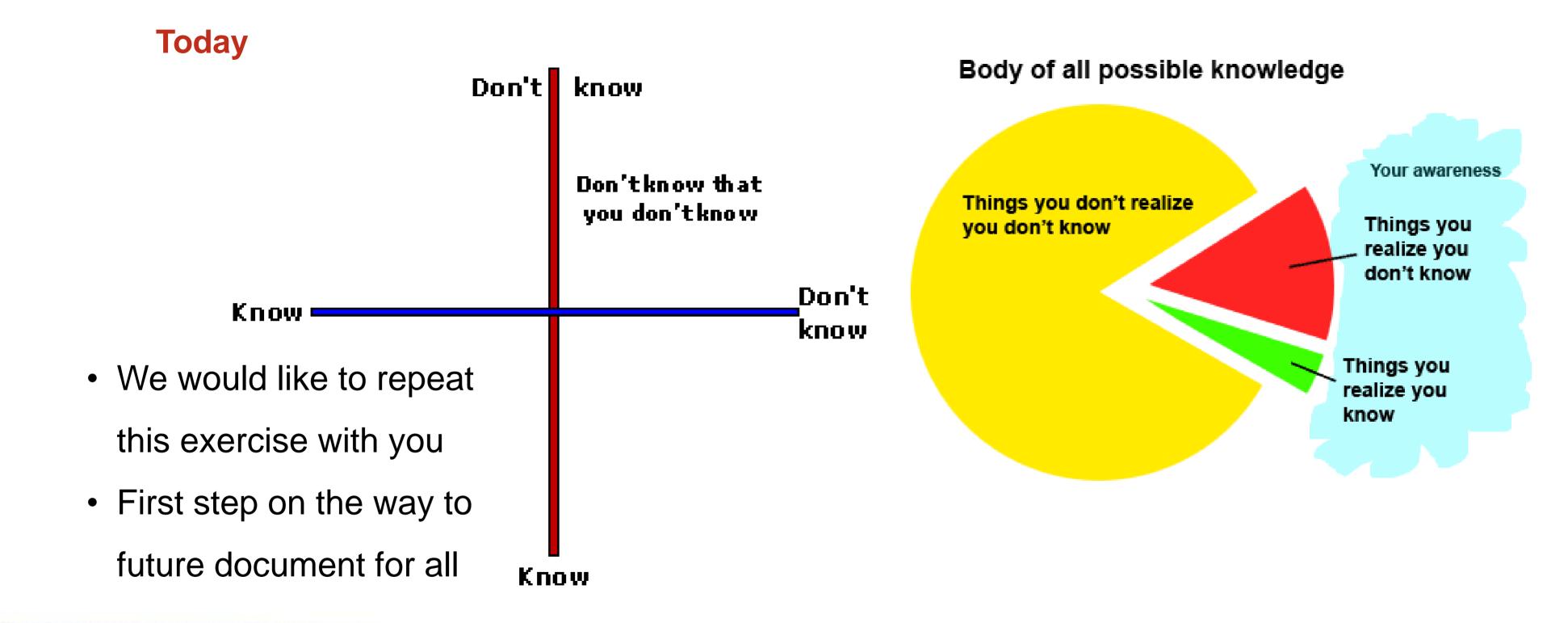


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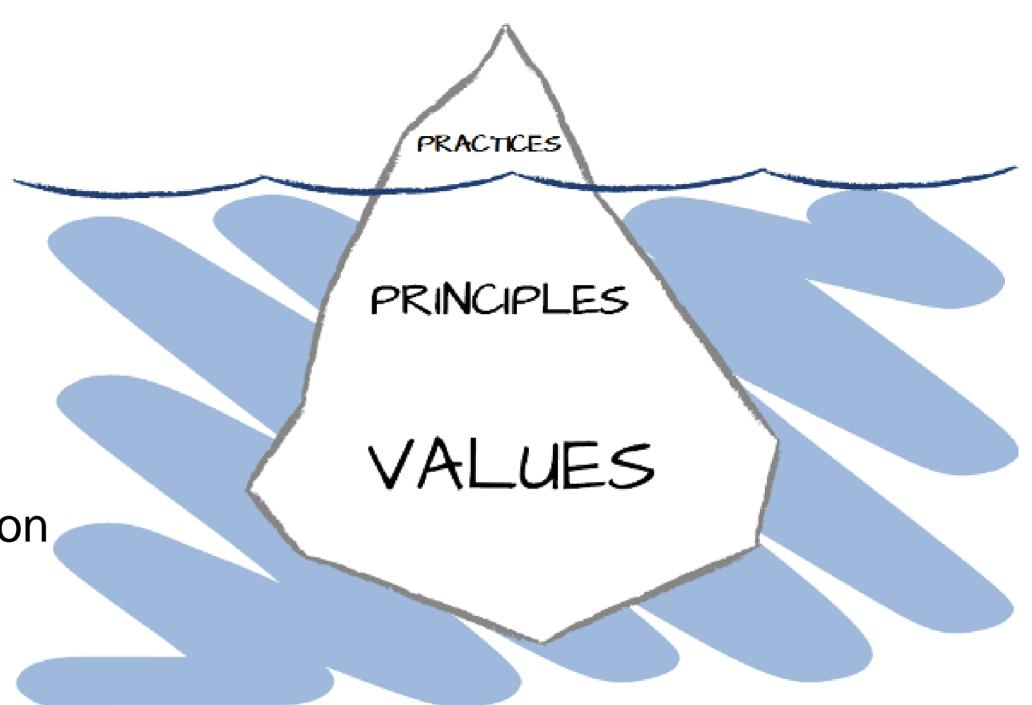
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8 ECHE Principles

- 1. Info & Course Catalogue
- 2. Recruitment and Selection
- 3. Preparatory Activities
- 4. Services
- 5. Academic Guidance
- 6. Social Guidance
- 7. Social and Academic Recognition
- 8. Dissemination

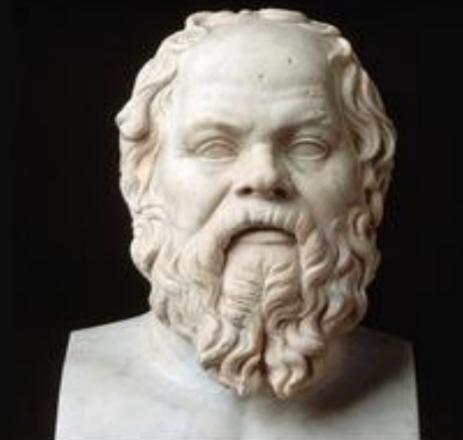






To know what you know and what you do not know, that is true knowledge.

~ Confucius



Wisdom is knowing what you don't know.

~ Socrates

1. Info & Course Catalogue			Examples of Practices	Information on website	
			Information session		
				Counsilor	
			INCOMING		
Country	Institution	Practice	tudents (for studies and traineeships	Staff (academic and administrative	
Netherlands	Radboud University	What	An online Flipboard, Radboud University Internationals App, datasheet, website	Communication about Erasmus+	
			(www.ru.nl/exchangestudents).	outside EU grant	
		By whom	Central International Office	central coordinator of the grants (erasmus@io.ru.nl)	
		Pitfalls / Tips	One universitywide datasheet is recommended, but our faculties still sometimes make their own		
			datasheet which can confuse our partners.		

Social media	
Database for courses catalogue	
Specific ICT-practices	

	PhD (if applicable)	OUTGOING			
tive)		Students	Staff	PhD (if applicable)	
100		Dadhaud Davand Davdava	Webpage on available		
•		Radboud Beyond Borders; information session	grants to visit our partnerHEI's.		
			central coordinator of		
S		Central IO, team Information and Mobility	the grants (erasmus@io.ru.nl)		
			One person for a		
			specific grant-system. Invest in automated		
			budget calculation in excel or other system.		

4. Services			Examples of Practices	Housing	
				Visa	
				Insurance	
			INCOMING		
Country	Institution	Practice	Students (for studies and traineeships)	Staff (academic and admini	
Netherlands	Radboud University	What	Insurance via		
				International Staff Support	
		By whom	exchangeadmissions@ru.nl	(combined team from HR a	
			Ask Radboud Admissionsoffice		
		Pitfalls / Tips	(exchangeadmissions@ru.nl)		
			Mediate for housing; collaboration with corporation		
			Student housing Nijmegen (non-profit), also		
		4,47	increasingly with private real estates. Students can		
		What	choose their own room via BookYourRoom		
			First housing department, but the contract is made		
		By whom	between the housing corporation and the student.		
		Pitfalls / Tips	No university owned housing (in general in NL).		
			Visa; clear distinction of what work the immigration		
			office does and what we do. Visacare; software tool for		
		What	processing visa applications		

How does it work?

- 3 groups
- 8 principles
- Within the group you discuss an ECHE principle and discuss it along the line of 3 questions:
 - 1. What does your university offer in this regard?
 - 2. Who is responsible for this activity?
 - 3. What obstacles and pitfalls do you encounter?
 - 4. What tips and good practices can you share?

Results & Wrap up

Tips and Tricks

- If you do not know: fill in "?"
- If you know who could tell you: fill in "Ask"
- If you do not have a practice for this group: fill in "X"
 - It is extremely informative to see for whom there is no practice in place.
- The document is a work in progress and will not be published



Guiding Questions

- For which target groups does your HEI put this principle into practice?
 Who benefits from the practice?
 - For incoming students, who come for an exchange period
 - For your own (outgoing) students
 - For incoming staff, who visit your university for teaching or training
 - For your own (outgoing) staff
 - Do you have special practices for incoming and outgoing PhD-candidates?
- What practices are organised by your HEI for this group?
 - Look at the example practices and the practices filled in by your colleagues
 - Keep it short and simple
- Which department/person is responsible for this practice?
 - Do you have a specific email-address or contact person?
- Have you encountered a pitfall for this practice?
 - What is the difficulty in organising this practice? Any tips for your colleagues?

