Erasmus+ Programme

GRANT AGREEMENT for an ACTION

KA2 Strategic Partnerships

Annex III.1

ADDENDUM TO ADDITIONAL FINANCIAL AND CONTRACTUAL RULES ONLY APPLICABLE TO PROJECTS ORGANISING VIRTUAL ACTIVITIES DUE TO COVID-19

The following rules are additional to those in Articles I.2 and II.2 in Annex III and only applies to cases where virtual activities need to be organised due to COVID-19. Reporting on virtual mobilities is required in line with the rules provided in the grant agreement.
The beneficiaries are allowed to transfer up to 60% of the funds allocated for each of the following budget categories: Transnational Project Meetings, Multiplier Events, Learning/teaching/training activities and Exceptional costs to any other budget category with the exception of the budget categories Project management and implementation and Exceptional costs.

For Exceptional costs, beneficiaries are allowed to transfer up to 10% of the funds from any budget category based on unit contributions to Exceptional costs in order to cover costs related to buying and/or renting of equipment and/or services necessary for the implementation of virtual mobility activities due to COVID-19, even if no funds were initially allocated to the Exceptional costs budget category.

Article I.2. Calculation and supporting documents for unit contributions
Provisions for Project management and implementation remain applicable.

A. Transnational project meetings

No additional unit costs are eligible for virtual activities. The resources available under the "Project management and implementation" budget shall cover the costs related with these meetings.

B. Multiplier events

a) Calculation of the grant amount: the grant amount is calculated by multiplying the number of participants in the virtual activity from organisations other than the beneficiary, the associated partners hosting a multiplier event and other project partner organisations as specified in the Agreement, by 15% of the unit contribution applicable per participant, as specified in Annex IV of the Agreement, up to a maximum of 5.000 EUR per project.
b) Triggering event: the event that conditions the entitlement to the grant is that the multiplier event has taken place and that it is of an acceptable quality level.
c) Supporting documents:
   - Proof of the activity organised virtually with information on the name and date of the multiplier event.

- Proof of the actual number of participants in the activity through a declaration signed by the organiser and specifying the name of the participant and the name and address of the sending organisation
- Any documentation used or distributed for the multiplier event.

C. Learning, teaching and training activities

a) Calculation of the grant amount: the grant amount takes the form of unit contribution towards individual support.

- No grant support for travel will be awarded.
- Linguistic support may also be provided in case of virtual activities and the same rules apply.
- Individual support: the grant amount is calculated by multiplying the number of days/months of virtual participation per participant, by 15% of the unit contribution applicable per day/month for the type of participant and for the receiving country concerned, as specified in Annex IV of the Agreement. Travel days before or after the activity cannot be included for the calculation of the individual support.

b) Triggering event:

- Individual support: the event that conditions the entitlement to the grant is that the participant has undertaken the activity.
- Linguistic support: the triggering event for the entitlement to the grant is that the participant has undertaken an activity exceeding 2 months and that the person has actually undertaken language preparation in the language of instruction.

c) Supporting documents

- Individual support: Proof of attendance of the activity in the form of a declaration signed by the receiving organisation specifying the name of the participant, the purpose of the activity, as well as the start and end date of the virtual activity.
- Linguistic support: Proof of attendance of courses in the form of a declaration signed by the course provider, specifying the name of the participant, the language taught and the duration of the linguistic support.

Article II.2. Calculation of actual cost

A. **Special needs support**

The beneficiary is allowed to transfer funds allocated for any budget category to special needs support, even if initially no funds were allocated for this category.

a) Calculation of the grant amount: the grant is a reimbursement of 100% of the eligible costs actually incurred.
b) Eligible costs: costs directly related to participants with special needs and required to implement virtual activities.

c) Supporting documents: invoices of the related costs specifying the name and address of the body issuing the invoice, the amount and currency, and the date of the invoice.

B. Exceptional costs

a) Calculation of the grant amount: the grant is a reimbursement of 75% of the eligible costs actually incurred for buying and/or renting of equipment and/or services.

b) Eligible costs: cover costs related to buying and/or renting of equipment and/or services necessary for the implementation of virtual mobility activities.

c) Supporting documents: proof of payment of the cost incurred on the basis of invoices specifying the name and address of the body issuing the invoice, the amount and currency, and the date of the invoice.